

Construction Plans and Specifications:

Three (3) complete sets of construction plans, and two (2) sets of specifications for review by Code Administration (Building, Electrical Mechanical and Plumbing), and the Mobile Fire Department are required. Each set must include the Building Code Summary. Each set should include a site plan and landscape plan and illustrate compliance with the Building, Electrical, Plumbing HVAC, Fire Prevention and Life Safety Codes. Each page must be signed and sealed by an Alabama architect or professional engineer. Furthermore, a Letter of Supervision is required from the architect and engineer of record who is responsible for overseeing the construction of the work and ensuring compliance with the applicable City Codes. This letter MUST be an original, with the wet seal and signature, on the architect's or engineer's letterhead. The time required to review plans may vary depending on the size and complexity of the project. Therefore, please note reviews by some departments and agencies may require a longer review time. Also include the plan review fees (business check only) payable to the City of Mobile—the plan review fee will be a minimum of \$187.00 + the applicable Fire Department plan review fee as illustrated below.

Checklist: 3 Complete sets of construction plans, 2 sets of specifications, Plan Review Fees, Letter of Supervision, Plan Submission Contact Information Sheet

Plan Review Fees:

Plan Review (Building and Trades) Fees

Submission:	\$101.00
1 st Re-submittal:	\$201.00
2 nd Re-submittal:	\$501.00
3 rd Re-submittal	\$1001.00
4 th Re-submittal	\$2001.00

Fire Department Plan Review Fees

Standard Commercial Fee:	\$86.00*
*For a single story structure less than 15,000 sq.ft. This fee includes the initial submission and one revision or corrected submittal (with clouded revisions). Any 3rd or subsequent submittals on the same project shall be charged an additional \$85.00 per submission.	
Large Commercial Fee:	\$171.00*
*For single story structure containing 15,000 sq.ft. or more, multi-story structures, large assembly occupancies or shopping centers. This fee includes the initial submission and one revision or corrected submittal (with clouded revisions). Any 3rd or subsequent submittals on the same project shall be charged an additional \$85.00 per submission.	

Plan Review Status and Revisions:

Plan review comments may be checked utilizing our website www.cityofmobile.org, click on Online Services and then select Online Permitting. Plan review and permit status may be checked by utilizing the case number(s) or project address.

Revisions should be CLOUDED but send only the affected pages. Please send all clouded revisions in **triplicate**; revisions should be stapled and contain a brief description identifying the nature of the revision and the project.